

COMMISSIONERS' PUBLIC MEETING
March 20, 2014



THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' PUBLIC MEETING WAS CALLED TO ORDER ON THURSDAY, MARCH 20, 2014 AT 9:00 AM IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner David K. Battaglia, Commissioner Robert T. Bower, Commissioner Richard L. Fink, George J. Skamai, County Administrator/Chief Clerk, Jonathan Weaver – Kittanning Paper, Josh Walzak – Leader Vindicator, Brad Pederson – Leader Times, Dan Lucovich – Director, Armstrong County Human Resources, Myra Miller – Armstrong County Controller, Carmen Johnson – Assistant Director, Armstrong County Planning & Development, Sally Conklin – Planning Coordinator, Armstrong County Planning & Development, Gary Montebell – Director, Armstrong County Belmont Complex, Thomas Parsons – Administrator, Armstrong County Health Center, Linda Kindoll – ESS Insurance Groups, Bid Atwood.

Mr. Battaglia announced that this meeting is being recorded.

APPROVAL OF MINUTES

On a motion by Mr. Fink, seconded by Mr. Bower and carried unanimously, the minutes for the March 6, 2014 Public Meeting were approved.

AGREEMENTS / CONTRACTS

Capital Healthcare Solutions, Inc. Amended

Mr. Lucovich stated that the original agreement has been changed so that there is no automatic renewal. Mr. Battaglia stated that the policy of this board is that we don't mind automatic renewals but we want a 30 day opt-out clause in our contracts. Mr. Fink asked if the bargaining units at the facility are aware of this change. Mr. Lucovich replied that they had been informed.

On a motion by Mr. Bower, seconded by Mr. Fink and carried unanimously, the Board of Commissioners approved the amended agreement between Armstrong County and Capital Healthcare Solutions, Inc.

BABB, Inc.

Mr. Lucovich asked for the Board of Commissioners approval on the BABB, Inc. agreement. He stated that this is our Workers Comp and Self Insured preparer. This is a continuation agreement; the agreement is the same as the year prior, the only difference is the rate changed from 30 cents per 100 dollars to 37 cents per 100 dollars.

On a motion by Mr. Fink, seconded by Mr. Bower and carried unanimously, the Board of Commissioners approved the agreement between Armstrong County and BABB, Inc.

BABB Absence Management Services

Mr. Lucovich asked for the Board of Commissioners approval on the BABB Absence Management Service agreement. He stated that this service is to manage the self-insured Workers Comp Program at \$12,000.00 per year which is the same rate as the year prior.

On a motion by Mr. Bower, seconded by Mr. Fink and carried unanimously, the Board of Commissioners approved the agreement between Armstrong County and BABB Absence Management Services.

PMX Inc.

Mr. Parsons asked for the Board of Commissioners approval on the PMX Inc. agreement due to the company name change from Alpha Diagnostics to PMX Inc.

On a motion by Mr. Bower, seconded by Mr. Fink and carried unanimously, the Board of Commissioners approved the agreement between Armstrong County and PMX Inc.

Medi Home Hospice

Mr. Parsons explained that this agreement is to supply hospice care for the Health Center patients.

On a motion by Mr. Fink, seconded by Mr. Bower and carried unanimously, pending Solicitors review the Board of Commissioners approved the agreement between Armstrong County and Medi Home Hospice.

VNA Hospice Western Pennsylvania

Mr. Parsons stated that there has been no change in this agreement and it has been reviewed by the County Solicitor.

On a motion by Mr. Bower, seconded by Mr. Fink and carried unanimously, the Board of Commissioners approved the agreement between Armstrong County and VNA Hospice, Western Pennsylvania.

Property and Liability Insurance – ESS Insurance

Ms. Kindoll explained that the insurance was renewed as in prior years. There was a minor increase due to additions of new towers and radio equipment and some increase in the industrial appraisal for the new building and personal property; this is coverage that is included every year. Mr. Skamai also explained that the term of this agreement was changed so that it concludes at the end of the calendar year instead of March.

On a motion by Mr. Fink, seconded by Mr. Bower and carried unanimously, the Board of Commissioners approved the agreement between Armstrong County and ESS Insurance.

RFP - Waste Tire Collection Recycling

Ms. Conklin stated that this agreement is for the tire contract for the recycle day's spring event on May 17th and the fall event on September 13th. The County will get a grant from DEP that will reimburse 50% of our costs and the other 50% will go toward the costs of the event. The County Solicitor has reviewed the agreement.

On a motion by Mr. Bower, seconded by Mr. Fink and carried unanimously, the Board of Commissioners approved RFP for the Waste Tire Collection Recycling agreement between Armstrong County and Mahantango Enterprises, Inc.

Affordable Services, Inc.

Ms. Johnson explained that the county is required to have a lead risk assessor for its CDBG and Home Funding programs for housing rehabilitation. We have had a contract since 2000 with Affordable Services of Pittsburgh and we can renew with 2 year increments. We would like to renew for another 2 years from May of 2014 to May of 2016. The contract amount will stay at \$2000.00 as in previous contracts. Non Profit Board recommends this approval pending county solicitor review.

On a motion by Mr. Fink, seconded by Mr. Battaglia and carried, pending county solicitor review, to approve the Addendum between Armstrong County and Affordable Services, Inc. Mr. Bower abstained due to serving on the Non Profit Housing Board.

Change Order #3 Right Electric, Inc.

Ms. Johnson explained that this is for electrical work on the Phase III Project at the Belmont Complex. This is an increase of \$7800.00 because of additional electrical work needed towards the end of the project. Ms. Johnson is asking for approval pending county solicitor's review.

On a motion by Mr. Bower, seconded by Mr. Fink and carried unanimously, pending county solicitor review the Board of Commissioners approved Change Order #3 between Armstrong County and Right Electric Inc.

North Buffalo Twp. and the West Hills Area Water Pollution Control Authority

Ms. Johnson explained that the County has allocated portions of the CDBG Funds for a sanitary sewer project in Center Hill to pay the tap connection fees and the lateral connections for low and moderate income persons. The regulations of the CDBG Program require a co-op agreement between bodies involved which would be the County, North Buffalo Twp. and West Hills Sewage Authority. The Township and Authority have approved the agreement and it is being reviewed by the county solicitor.

On a motion by Mr. Bower, seconded by Mr. Fink and carried unanimously, pending county solicitor review the Board of Commissioners approved the Agreement between Armstrong County, North Buffalo Twp. and the West Hills Area Water Pollution Control Authority.

IMR Scanning Software and Equipment

Ms. Englert requested approval of the action taken at the Records Improvement Committee meeting on Tuesday, March 18, 2014 regarding the IMR Scanning Software and Equipment Project.

On a motion by Mr. Bower, seconded by Mr. Fink and carried unanimously, the Board of Commissioners approved the Agreement between Armstrong County and IMR Scanning Software and Equipment.

BOARD APPOINTMENTS

Armstrong County Redevelopment Authority

On a motion by Mr. Fink, seconded by Mr. Bower and carried unanimously, the Board approved the appointment of Mr. David M. Page of Box 443, Worthington, PA 16262 to the Board of Directors of the Redevelopment Authority of the County of Armstrong, for a term to expire May 29, 2017.

Armstrong County Nonprofit Housing Corporation

On a motion by Mr. Fink, seconded by Mr. Bower and carried unanimously, the Board approved the appointment of Ms. Elizabeth Frederick-Zwilling of 124 Harrison Street, Kittanning, PA 16201 to the Board of Directors of the Nonprofit Housing Corporation of Armstrong County for a term to expire December 31, 2017.

On a motion by Mr. Bower, seconded by Mr. Fink and carried unanimously, the Board approved the appointment of Mr. Michael T. Aimino of 179 South Miller Road, Dayton, PA 16222 to the Board of Directors of the Nonprofit Housing Corporation of Armstrong County for a term to expire December 31, 2014.

OTHER BUSINESS / PUBLIC COMMENT

Reading of Public Announcement – Conflict of Interest – Anne Craft – CDBG Program

Ms. Johnson explained that there are procedures in place with the CDBG program, should there be a conflict of interest. In regard to the Sanitary Sewage Project in West Hills, Ms. Anne Craft serves on the West Hills Water Authority Board and she lives in the Center Hill Area, and has applied for financial assistance, so this could be a possible conflict of interest. The first step in the process is to read a public announcement at the Commissioners public meeting, and then have the county solicitor and the authority's solicitor issue their opinions which will be submitted to the state for their final opinion as to whether or not it is a conflict of interest. Ms. Craft is aware that this announcement is being made today as well as the authority.

Mr. Battaglia read the Public Announcement – Conflict of Interest.

ADJOURN

There being no further business, it was moved by Mr. Bower, seconded by Mr. Fink and carried unanimously; the Commissioners adjourned the Public Meeting at 9:19 am. The next Public Meeting will be held Thursday, April 3, 2014 at 9:00 am.