

Expungement Instructions

1. At the PA Supreme Court's direction, the Administrative Office of Pennsylvania Courts (AOPC) has developed petition forms or templates for use by petitioners in requesting the Court to have their record expunged available at the following link - <http://www.pacourts.us/Forms/Default.htm> or under the Prothonotary/Clerk of Courts link at <http://www.co.armstrong.pa.us>.
2. Please note that the petition pursuant to Pa.R.Crim.P. 490 relates to SUMMARY offenses ONLY and the petition pursuant to Pa.R.Crim.P. 790 relates to CRIMINAL (misdemeanors, felonies, and summary offenses if included with other offenses). These forms do not apply to cases disposed by the ARD Program.
3. You MUST attach the required Pennsylvania State Police (PSP) background check as per Pa.R.Crim.P. 490 and 790. Disregard the last box on the form petition(s) that inaccurately makes it appear that such a petition can be successfully filed without the required background check. See the PSP website – <https://epatch.state.pa.us>.
4. Further information regarding your case(s) and offenses to include the Offense Tracking Number (OTN) can be found on the case docket sheets available at the PA Unified Judicial System's website at the following link - <http://ujportal.pacourts.us/> . See "Reference Guides" on the menu bar located on the left side of the screen for information on how to navigate to both the Magisterial District and Common Pleas Court case docket sheets.
5. Expungement petitions and the required PSP background check attachment are filed upon payment of the **\$40.00** filing fee with the Clerk of Courts office open Monday - Friday 8:00 a.m. to 4:30 p.m. excluding holidays. **A copy of the petition and attachment MUST also be delivered, by the filer, to the District Attorney's office located on the third floor of the Courthouse.**

To learn more please review the expungement law - Act 134 of 2008 - originally House Bill 1543 of 2007.