



COVID-19 Hospitality Industry Recovery Program (CHIRP) Frequently Asked Questions

1. When will applications be open?

State legislation requires that applications be made available by March 15, 2021.

2. Is there an application deadline?

Applications will be received until funds have been exhausted.

3. How will grant amounts be determined?

Grants will be between \$5,000 and \$20,000, in \$5,000 increments based on gross receipts loss in 2020 compared to 2019 or total operating costs from March 1, 2020 until the date of your CHIRP application, whichever is less. The ACIDC reserves the right to adjust grant amount eligibility in order to assist as many of the county's eligible hospitality businesses as possible.

4. What is the difference between gross receipts and gross revenues?

Gross receipts are the total amounts the organization received from all sources during its annual accounting period, without subtracting any costs or expenses. In addition to the sales of the business, gross receipts can also include grants, rent from real estate and rent for personal property.

5. What is a NAICS code?

A NAICS (pronounced NAKES) Code is a classification within the North American Industry Classification System. It defines broad categories of principal business activity. All of the eligible NAICS codes for this program [can be found here](#).

6. Where do I find my NAICS code?

NAICS codes are self-assigned and self-reported. It appears on your federal tax return, as follows:

- *Schedule C for sole proprietor and single member LLC – Principal business code on Line B.*
- *U.S. Return of Partnership Income (Form 1065) for partnerships and multi-member LLC – Principal business code on Line C.*
- *U.S. Corporation Income Tax Return (Form 1120) for C corporations – Schedule K, Line 2a.*
- *U.S. Income Tax Return for an S corporation (Form 1120-S) – Line B.*

7. What are eligible expenses?

- Eligible expenses are incurred between March 1, 2020 up to time of application.
- They are normal, ordinary and necessary operating expenses including rent, payroll and utilities.
- Subtract any expenses that were already covered by grants or forgivable loan programs such as the Paycheck Protection Program (PPP) or the Economic Injury Disaster Loan (EIDL).

8. Will applications be prioritized in any way?

State legislation requires that applications meeting the following criteria be prioritized for funding:

- Were subject the closure by disaster order
- Have not yet received State or Federal pandemic assistance
- Businesses experiencing gross receipts loss of 50% or more

9. I have one business with a location in Armstrong County and a location in another county, can I apply for both programs?

No. An applicant may only apply for one county program. Choose the county that matches the address on your tax returns.

10. I have a parent company with multiple subsidiaries – can I apply for all of them?

- There should be no more than one application for each FEIN or TIN.
- Each eligible subsidiary must have a qualifying NAICS code.

Please email your questions to CHIRP@co.armstrong.pa.us.

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