



AGENDA

1. **CALL MEETING TO ORDER** – this Salary Board Meeting may be recorded.

2. **ROLL CALL** – John Strate, Anthony Shea, Patrick Fabian, Tammie Gaff

3. **PLEDGE OF ALLEGIANCE**

4. **PUBLIC COMMENT**

VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY,

5. **APPROVAL OF MINUTES** – Salary Board Meeting held on May 1, 2025.

6. **APPROVAL OF ELECTION NIGHT WORKER SCHEDULE** for Tuesday, May 20, 2025.
See attached.

7. **MAGISTERIAL DISTRICT COURT 33-3-03 – James Andring/President Judge James Panchik**

- a. **14806** Action on the recommendation to create a full-time Office Manager position at Supervisory Pay Grade 16 (\$20.00 to \$26.12 per hour) effective May 15, 2025. This action will abolish the Chief Clerk/Administrative Assistant position at Magisterial District Court 33-3-03.
- b. **14807** Action on the recommendation to acknowledge the appointment/reassignment of Laura Adams from full-time Chief Clerk/Administrative Assistant at \$22.97 per hour to full-time Office Manager at \$24.62 per hour effective May 15, 2025. (Created on PAF 14806)

8. **DISTRICT ATTORNEY – Kathleen Charlton**

- a. **14787** Action on the recommendation to acknowledge the appointment/reassignment of Jamie Baum to a full-time County Detective position at \$27.00 per hour effective May 15, 2025, per the Teamsters' Collective Bargaining Agreement and fully-executed Memorandum of Agreement with the Teamsters. (Created on PAF 14715) Position start date will be May 19, 2025.

NOTE: During any properly scheduled public/open meeting, the Board may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, rearrange the order of the agenda items, or take no action on any agenda item or matter.

- b. **14788** Action on the recommendation to approve a salary adjustment for full-time Chief County Detective Shane Lash from \$25.28 per hour to \$29.00 per hour effective May 15, 2025, per the Teamsters' Collective Bargaining Agreement. Position start date will be May 19, 2025.
- c. **14792** Action on the recommendation to acknowledge the appointment of Kelly Dugan to a full-time Paralegal position at \$18.50 per hour effective May 15, 2025, pending successful completion of pre-employment screenings. (Created on PAF 14745) Position start date will be June 11, 2025.

9. CONTROLLER – Tammie Gaff

- a. **14791** Action on the recommendation to approve a temporary salary increase of \$3.00 per hour from \$18.81 per hour to \$21.81 per hour for full-time Retirement Specialist/2nd Deputy Amanda Rybarik effective May 15, 2025, due to two (2) leaves of absence in the Controller's Office. Ms. Rybarik has assume additional job duties due to the temporary vacancies. Adjustments to this salary increase will be made when the employees return to work. Temporary salary increase will be retro to May 12, 2025.

10. SHERIFF – Frank Pitzer

- a. **14782** Action on the recommendation to recreate a full-time Deputy Sheriff position at \$18.00 per hour effective May 15, 2025. (Voluntary resignation/reassignment on PAF 14781)
- b. **14817** Action on the recommendation to create a casual part-time Deputy Sheriff position at \$18.00 per hour effective May 15, 2025.
- c. **14817** Action on the recommendation to acknowledge the appointment of Charles Edwards to a casual part-time Deputy Sheriff position at \$18.00 per hour effective May 15, 2025, pending successful completion of pre-employment screenings..

11. BOARD OF COMMISSIONERS

- a. **14813** Action on the recommendation to recreate a full-time Chief Public Defender position at Supervisory Pay Grade 26 (\$70,668.00 to \$92,215.50 per annum) effective May 15, 2025. (Voluntary resignation on PAF 14812)

12. BELMONT – Gary Montebell

- a. **14795** Action on the recommendation to create four (4) temporary/seasonal casual part-time Lead Lifeguard positions at \$13.00 per hour effective May 15, 2025, for the 2025 Pool Season.
- b. **14796** Action on the recommendation to create two (2) temporary/seasonal casual part-time Swim Team Coach positions at \$9.00 per hour effective May 15, 2025, for the 2025 Pool Season.

The next Salary Board meeting is scheduled for June 19, 2025.

- c. **14797** Action on the recommendation to approve the reassignment of Leslie Craig from temporary/seasonal casual part-time Belmont Worker at \$10.00 per hour to temporary/seasonal casual part-time Lead Lifeguard at \$13.00 per hour effective May 15, 2025, for the 2025 Pool Season. (Created on PAF 14796)
- d. **14798** Action on the recommendation to approve the hiring per the attached list to temporary/seasonal casual part-time Belmont Worker positions effective May 15, 2025, for the 2025 Pool Season, pending successful completion of pre-employment screenings. (Created on PAF 10777/Reclassified on PAF 13857)
- e. **14799** Action on the recommendation to create a temporary/seasonal casual part-time Program Coordinator/Belmont Worker position at \$10.00 per hour/\$8.25 per hour, respectively, effective May 15, 2025, for the 2025 Pool Season.
- f. **14799** Action on the recommendation to approve the hiring of Abigail O'Donnell to a temporary/seasonal casual part-time Program Coordinator/Belmont Worker position at \$10.00 per hour for Program Coordinator duties and \$8.25 per hour for Belmont Worker duties effective May 15, 2025, pending successful completion of pre-employment screenings.
- g. **14800** Action on the recommendation to create a temporary/seasonal casual part-time Program Coordinator position at \$10.00 per hour effective May 15, 2025, for the 2025 Pool Season.
- h. **14800** Action on the recommendation to approve the hiring of Jeff Douglas to a temporary/seasonal casual part-time Program Coordinator position at \$10.00 per hour effective May 15, 2025, pending successful completion of pre-employment screenings.
- i. **14801** Action on the recommendation to approve the hiring per the attached list to temporary/seasonal casual part-time Lead Lifeguard positions at \$13.00 per hour effective May 15, 2025, for the 2025 Pool Season, pending successful completion of pre-employment screenings. (Created PAF 14795)
- j. **14802** Action on the recommendation to approve the hiring of Ami Buffington to a temporary/seasonal casual part-time Swim Team Coach position at \$9.00 per hour effective May 15, 2025, for the 2025 Pool Season, pending successful completion of pre-employment screenings. (Created on PAF 14796)
- k. **14803** Action on the recommendation to approve the hiring per the attached list to temporary/seasonal casual part-time Belmont Worker (Lifeguard) positions effective May 15, 2025, for the 2025 Pool Season, pending successful completion of pre-employment screenings. (Created on PAF 10777/Reclassified on PAF 13857)
- l. **14804** Action on the recommendation to create a full-time Maintenance Worker II position at Non-Supervisory Pay Grade 8 (\$10.73 to \$13.99 per hour) effective May 15, 2025.
- m. **14805** Action on the recommendation to approve the reassignment of Samuel Wylie from full-time Maintenance Worker I at \$12.19 per hour to full-time Maintenance Worker II at \$12.71 per hour effective May 15, 2025. (Created on PAF 14804) Position start date will be May 18, 2025.

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13. E-911 – Chad Gradwell

- a. **14808** Action on the recommendation to approve the hiring of Joshua James to a casual part-time Dispatcher Trainee position at \$20.00 per hour effective May 15, 2025, pending successful completion of pre-employment screenings. (Created on PAF 10691/Reclassified on PAF 11433) Position start date will be May 27, 2025.
- b. **14809** Action on the recommendation to approve the hiring of Chad Evans to a casual part-time Dispatcher Trainee position at \$20.00 per hour effective May 15, 2025, pending successful completion of pre-employment screenings. (Created on PAF 10691/Reclassified on PAF 11433) Position start date will be May 27, 2025.

14. PUBLIC DEFENDER – Elizabeth Christopher

- a. **14770** Action on the recommendation to approve the hiring of Morgan Zeigler to a full-time Administrative Assistant II position at \$15.00 per hour effective May 15, 2025, pending successful completion of pre-employment screenings. (Created on PAF 14691)

15. JAIL – Warden Hicks

- a. **14779** Action on the recommendation to recreate a full-time Corrections Officer position at \$18.00 per hour effective May 15, 2025, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14694)
- b. **14780** Action on the recommendation to recreate a full-time Corrections Officer position at \$18.00 per hour effective May 15, 2025, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14695)

16. TAX CLAIM – Board of Commissioners

- a. **14818** Action on the recommendation to create a full-time Tax Claim Supervisor position at Supervisory Pay Grade 8 (\$26,383.50 to \$34,417.50 per annum) effective May 15, 2025, per the Teamsters' Collective Bargaining Agreement. (Reassignment on PAF 14810)

17. VOTER REGISTRATION – James Webb

- a. **14819** Action on the recommendation to create a full-time Office Manager position at Supervisory Pay Grade 8 (\$26,383.50 to \$34,417.50 per annum) effective May 15, 2025. (Voluntary resignation/retirement on PAF 14774)

18. OTHER BUSINESS

MAGISTERIAL DISTRICT COURT 33-3-01 – Gary DeComo/President Judge James Panchik

- a. **14820** Action on the recommendation to acknowledge the appointment of Christine S. Morris to a full-time Magisterial District Court Clerk position at \$15.00 per hour effective May 15, 2025, pending successful completion of pre-employment screenings. (Created on PAF 14753)

The next Salary Board meeting is scheduled for June 19, 2025.

19. SALARY BOARD – CONCERNS OR COMMENTS

20. PUBLIC COMMENT

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21. ADJOURNMENT

ELECTION NIGHT WORKER SCHEDULE

May 20, 2025 – Primary Election

STATION #1

Jennifer Bowser*
Shannon Webb*
Tara Jageman*
Kathy Bartuccio*
Shawna Cigola*
Cathy Strate*

STATION #3

Tammy Slease*
Deb Whiteman*
James Webb+

WEB SITE/PROJECTOR

Jason McClafferty*
Mike Ceschini*
Kevin Orosz*
Nick Deyarmin*

Security

Jamie Baum
Terry Bish
Taylor Eberle
Mark Brice
Jonathon Bielek
Dakota Mohny

PAPERWORK PROCESSING BETWEEN STATION #1 & STATION #3

Lod Moore*

VEHICLE PROCESSING

Youth (5)*
Gabriel Jageman*
Chad Hirst*
Garrett Brumbaugh*
Kayden Baum*
Corey Hirst*

RUNNER/POSTING

Audrey Campbell*
Karen Kintz*

NOTES:

* Per Diem Rate @ \$50.00 (less deductions)
+Regular Shift for that day

ALL WORKERS SIGN TIMESHEET, AND REPORT TO WORKSTATION BY 8:15 PM

As of 5/6/2025

2025 Pool Season

Belmont Workers

1	Ethan Bearer	Belmont Worker	\$8.25
2	Zachary Bowser	Belmont Worker	\$8.25
3	Abby O'Donnell	Belmont Worker	\$8.25

Program Coordinators

1	Abby O'Donnell	Program Coordinator	\$10.00
2	Jeff Douglas	Program Coordinator	\$10.00

2025 Pool Season

Lead Lifeguards 2025

1	Amanda McMillen	Lead Lifeguard	\$13.00
2	Ethan Weigel	Lead Lifeguard	\$13.00

Lifeguards 2025

			Pay Rate
1	Rhyle Wolfe	Lifeguard 4th yr.	\$10.50
2	Lydia Beck	Lifeguard 2nd yr.	\$9.50
3	Jackson Ament	Lifeguard 2nd yr.	\$9.50
4	Mya DiMalo	Lifeguard 2nd yr.	\$9.50
5	Amelia Bissell	Lifeguard 2nd yr.	\$9.50
6	Ella Welgel	Lifeguard New	\$9.00
7	Connor McMillen	Lifeguard New	\$9.00
8	Collin McMillen	Lifeguard New	\$9.00
9	Molly Taladay	Lifeguard New	\$9.00
10	Liam Ashbaugh	Lifeguard New	\$9.00
11	Hudson Bundy	Lifeguard New	\$9.00
12	Kalson Young	Lifeguard New	\$9.00
13	Mackenna Dorian	Lifeguard New	\$9.00