



AGENDA

1. **CALL MEETING TO ORDER** – this Salary Board Meeting may be recorded.

2. **ROLL CALL** – John Strate, Anthony Shea, Patrick Fabian, Tammie Gaff

3. **PLEDGE OF ALLEGIANCE**

4. **AGENDA AMENDMENTS**

5. **EXECUTIVE SESSION**

6. **PUBLIC COMMENT**

VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY,

7. **APPROVAL OF MINUTES** – Salary Board Meeting held on June 19, 2025.

8. **DISTRICT COURT 33-3-01 – Gary DeComo / President Judge James Panchik**

- a. **14873** Action on the recommendation to create a temporary casual part-time Magisterial District Court Clerk position at \$15.00 per hour effective July 17, 2025. Position is needed to provide support to existing staff due to a medical leave of absence. Position will be abolished when full-time employee is returned to active status.

9. **PROTHONOTARY / CLERK OF COURTS – Annette Bowser**

- a. **14863** Action on the recommendation to acknowledge the appointment of Tracy M. Girvan to a full-time Legal Secretary III position at \$15.00 per hour effective July 17, 2025, pending successful completion of pre-employment screenings. (Created on PAF 14762) Position start date will be July 21, 2025.

10. **SHERIFF – Frank Pitzer**

- a. **14858** Action on the recommendation to recreate a full-time Deputy Sheriff position at \$18.00 per hour effective July 17, 2025. (End of assignment on PAF 14857)

NOTE: During any properly scheduled public/open meeting, the Board may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, rearrange the order of the agenda items, or take no action on any agenda item or matter.

11. BELMONT – Gary Montebell

- a. **14869** Action on the recommendation to approve the reassignment of Samuel Wylie from a full-time Maintenance Worker I at \$12.19 per hour to a full-time Maintenance Worker II \$12.94 per hour effective July 17, 2025, per the Teamsters' Collective Bargaining Agreement. (Created on PAF 14842)

12. JAIL – Warden Hicks

- a. **14852** Action on the recommendation to recreate a full-time Corrections Officer position at \$18.00 per hour effective July 17, 2025, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14851)
- b. **14856** Action on the recommendation to recreate a full-time Corrections Officer position at \$18.00 per hour effective July 17, 2025, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation/retirement on PAF 14855)
- c. **14862** Action on the recommendation to recreate a full-time Lieutenant position at \$27.32 per hour effective July 17, 2025, per the United Steel Workers Collective Bargaining Agreement. (Voluntary resignation/retirement on PAF 14861)

13. TAX REVENUE – Richard Farah

- a. **14864** Action on the recommendation to create a full-time Assessment Department Clerk II position at Non-Supervisory Pay Grade 6 (\$9.74 to \$12.71 per hour) effective July 17, 2025, per the Teamsters' Collective Bargaining Agreement. This position is being created due to a restructuring of the Tax Revenue department and will abolish the action taken on PAF 14768.
- b. **14871** Action on the recommendation to create a temporary casual part-time Review Specialist position at \$19.00 per hour effective July 17, 2025. This position will assure that Tax Revenue has appropriate coverage as the new assessors are training prior to them attaining their own license to a Certified Pennsylvania Evaluator.
- c. **14872** Action on the recommendation to approve the hiring of Veronica Zeigler to a temporary casual part-time Review Specialist position at \$19.00 per hour effective July 17, 2025. (Created on PAF 14871) Position start date will be July 1, 2025.
- d. **14875** Action on the recommendation to create a full-time Tax Claim Supervisor position at Supervisory Pay Grade 8 (\$26,383.50 to \$34,417.50 per annum) effective July 17, 2025, per the Teamsters' Collective Bargaining Agreement. (Reassignment on PAF 14810) This position is being created due to the reorganization of the Tax Revenue department. This will abolish the action taken on PAF 14845.

14. VOTER REGISTRATION – James Webb

- a. **14870** Action on the recommendation to approve the hiring of Kaitlin Dombroski to a full-time Office Manager position at \$34,417.50 per annum (Step J) effective July 17, 2025, pending successful completion of pre-employment screenings. (Created on PAF 14819)

The next Salary Board meeting is scheduled for August 21, 2025.

15. OTHER BUSINESS

16. EXECUTIVE SESSION

17. SALARY BOARD – CONCERNS OR COMMENTS

18. PUBLIC COMMENT

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19. ADJOURNMENT