



AGENDA

1. **CALL MEETING TO ORDER** – this Salary Board Meeting may be recorded.

2. **ROLL CALL** – John Strate, Anthony Shea, Patrick Fabian, Tammie Gaff

3. **PLEDGE OF ALLEGIANCE**

4. **AGENDA AMENDMENTS**

5. **EXECUTIVE SESSION**

6. **PUBLIC COMMENT**

VISITORS ARE WELCOME TO COMMENT ON ANY AGENDA ITEMS AT THIS TIME UNDER THE DIRECTION OF THE CHAIRMAN. INDIVIDUALS WILL BE ALLOWED TO SPEAK UP TO FIVE (5) MINUTES AND GROUPS UP TO FIFTEEN (15) MINUTES TO SPEAK. COMPLETED WRITTEN FORMS WILL BE COLLECTED AS REQUIRED BY COUNTY POLICY,

7. **APPROVAL OF MINUTES** – Salary Board Meeting held on July 17, 2025.

8. **COURTS – President Judge James Panchik**

- a. **14895** Action on the recommendation to recreate a full-time Law Clerk position at Non-Supervisory Pay Grade 23 (\$43,543.50 to \$56,803.50 per annum) effective August 21, 2025. (Voluntary resignation on PAF 14894)

9. **DOMESTIC RELATIONS – Denise Brumbaugh / President Judge James Panchik**

- a. **14889** Action on the recommendation to recreate a full-time Administrative Assistant II position at Non-Supervisory Pay Grade 11 (\$12.43 to \$16.22 per hour) effective August 21, 2025. The position will be filled \$15.43 per hour (\$12.43 per hour at Step A plus \$3.00 per hour for short-staffing issues. The cost of this position is reimbursed at 66% by the Incentive Funds received in Domestic Relations from the Bureau of Child Support. (Voluntary resignation on PAF 14888)

NOTE: During any properly scheduled public/open meeting, the Board may discuss, make motions, vote to approve or disapprove, vote to table, adopt, reject, reaffirm, rescind, rearrange the order of the agenda items, or take no action on any agenda item or matter.

10. CONTROLLER – Tammie Gaff

- a. **14917** Action on the recommendation to approve a temporary salary increase of \$3.00 per hour from \$18.81 per hour to \$21.81 per hour for full-time Retirement Specialist/2nd Deputy Amanda Rybarik effective August 21, 2025, due to a leave of absence in the controller's Office. Ms. Rybarik has assumed additional job duties due to the temporary vacancy. Adjustments to this salary increase will be made when the employee returns to work. Temporary salary increase will be retro to July 21, 2025.

11. SHERIFF – Frank Pitzer

- a. **14887** Action on the recommendation to recreate a full-time Deputy Sheriff position at \$18.00 per hour effective August 21, 2025. (End of assignment on PAF 14886)

12. AREA AGENCY ON AGING – Lisa Shaffer

- a. **14893** Action on the recommendation to create a full-time Fiscal Officer I position at Supervisory Pay Grade 16 (\$36,400.00 to \$47,538.40 per annum) effective August 21, 2025. (Voluntary resignation on PAF 14337)

13. BELMONT – Gary Montebell

- a. **14896** Action on the recommendation to approve the hiring of Devan Walker to a temporary/seasonal casual part-time Belmont Worker position at \$8.25 per hour effective August 21, 2025, pending successful completion of pre-employment screenings. (Created on PAF 10777/reclassified on PAF 13857)
- b. **14899** Action on the recommendation to create a full-time Maintenance Worker III position at Non-Supervisory Pay Grade 10 (\$11.86 to \$15.49 per hour) effective August 21, 2025, per the Teamsters' Collective Bargaining Agreement. This position will abolish the action taken on PAF 14842.

14. E-911 – Chad Gradwell

- a. **14907** Action on the recommendation to create a full-time Shift Supervisor II position at \$26.00 per hour effective August 21, 2025.
- b. **14908** Action on the recommendation to approve the reassignment of Brandon Harriger from casual per-time Dispatcher at \$23.69 per hour to full-time Shift Supervisor II at \$26.00 per hour effective August 21, 2025. (Created on PAF 14907) Position start date will be August 24, 2025.

15. JAIL – Warden Hicks

- a. **14879** Action on the recommendation to recreate a full-time Corrections Officer position at \$18.00 per hour effective August 21, 2025, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14878)

The next Salary Board meeting is scheduled for September 18, 2025.

- b. **14881** Action on the recommendation to recreate a full-time Corrections Officer position at \$18.00 per hour effective August 21, 2025, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation/retirement on PAF 14880)
- c. **14884** Action on the recommendation to recreate a full-time Corrections Officer position at \$18.00 per hour effective August 21, 2025, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14883)
- d. **14891** Action on the recommendation to recreate a full-time Corrections Officer position at \$18.00 per hour effective August 21, 2025, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14890)
- e. **14898** Action on the recommendation to recreate a full-time Corrections Officer position at \$18.00 per hour effective August 21, 2025, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14897)
- f. **14901** Action on the recommendation to recreate a full-time Corrections Officer position at \$18.00 per hour effective August 21, 2025, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14900)
- g. **14914** Action on the recommendation to recreate a full-time Corrections Officer position at \$18.00 per hour effective August 21, 2025, per the Teamsters' Collective Bargaining Agreement. (Reassignment on PAF 14913)
- h. **14916** Action on the recommendation to recreate a full-time Corrections Officer position at \$18.00 per hour effective August 21, 2025, per the Teamsters' Collective Bargaining Agreement. (Voluntary resignation on PAF 14777)
- i. **14921** Action on the recommendation to approve the hiring of William Beck, Jr., to a full-time Maintenance Worker III position at \$11.25 per hour effective August 21, 2025, per the Teamsters' Collective Bargaining Agreement and pending successful completion of pre-employment screenings. (Created on PAF 14706) The decrease in starting salary rate is at the request of Mr. Beck. Position start date will be August 25, 2025.

16. RECYCLING CENTER – George Skamai

- a. **14905** Action on the recommendation to recreate a casual part-time Recycling Specialist position at \$15.00 per hour effective August 21, 2025. (Voluntary resignation on PAF 14904)

17. TAX REVENUE – Richard Farah

- a. **14918** Action on the recommendation to approve the hiring of Melissa Hirtz to a full-time Tax Claim Supervisor position at \$30,595.50 per annum (Step F) effective August 21, 2025, per the Teamsters' Collective Bargaining Agreement and pending successful completion of pre-employment screenings. (Created on PAF 14875)
- b. **14919** Action on the recommendation to approve the hiring of Gavin Felter a full-time Assessment Department Clerk II position at \$10.50 per hour effective August 21, 2025, per the Teamsters' Collective Bargaining Agreement and pending successful completion of pre-employment screenings. (Created on PAF 14864)

18. OTHER BUSINESS

The next Salary Board meeting is scheduled for September 18, 2025.

19. EXECUTIVE SESSION

20. SALARY BOARD – CONCERNS OR COMMENTS

21. PUBLIC COMMENT

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22. ADJOURNMENT

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