

**BOARD OF COMMISSIONERS' MEETING**  
**Thursday, June 19, 2025**



THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' MEETING WAS CALLED TO ORDER ON THURSDAY, JUNE 19, 2025, AT 9:00 A.M. IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner John W. Strate, Commissioner Anthony G. Shea, Karen Notto – Chief Clerk, Tim Miller – County Solicitor, Kathy Rashlich – Director Veterans Affairs, Paula McClure – Administrator Children, Youth, and Family Services, Audrey Campbell – Manager Human Resources, Gary Montebell – Director Belmont Complex, Erica Bowser – Armstrong County Community Action Agency, Kelly Folta – Executive Director Experience Armstrong, Amanda Schroeder – Armstrong-Indiana-Clarion Drug and Alcohol Commission, Dalton Mach – LSSE, Adam Keener – Dayton VFD, Dennis Phillips - Leader Times, Josh Walzak – Leader Vindicator

On motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners approved the addition of an Agenda Item for the Armstrong County Jail.

**PUBLIC COMMENT**

None

**MEETING REPORT**

**Commissioners' Meeting Minutes**

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the minutes for the May 15, 2025, Commissioners' Meeting were approved.

**FINANCE REPORT**

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of May 20, 2025, in the amount of \$68,445.41.

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of May 27, 2025, in the amount of \$6,647.15.

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of June 3, 2025, in the amount of \$10,782.73.

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of June 10, 2025, in the amount of \$4,635.03.

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of Jun 17, 2025, in the amount of \$13,986.46.

#### Financial Transactions for May 2025

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners, acknowledged the financial transactions for May 2025.

### **PERSONNEL REPORT**

#### Personnel Transactions for June 19, 2025

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners, approved the Personnel Transactions for June 19, 2025.

### **PROCLAMATIONS**

#### Proclamation 2025-12 – Danny Bish 100<sup>th</sup> Birthday

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners, acknowledged the adoption of Proclamation #2025-12 Danny Bish 100<sup>th</sup> Birthday.

#### Proclamation 2025-13 – 175<sup>th</sup> Anniversary Celebration of Leechburg Borough

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners, acknowledged the adoption of Proclamation #2025-13 – 175<sup>th</sup> Anniversary Celebration of Leechburg Borough.

### **RESOLUTIONS**

#### Resolution 2025-16 – Marcellus Legacy Allocation – Dayton District Volunteer Fire Department

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners adopted Resolution #2025-16 – Dayton District Volunteer Fire Department.

#### Resolution 2025-17 – Marcellus Legacy Allocation – Kittanning Firemen's Band

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners adopted Resolution #2025-17 – Marcellus Legacy Allocation – Kittanning Fireman's Band.

### **AGREEMENTS AND CONTRACTS**

#### Armstrong County Community Action Agency

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Bowser, approved the Agreement between the County of Armstrong and Armstrong County Community Action Agency.

#### Card Connect

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Montebell, approved the Agreement between the County of Armstrong and Card Connect

### Tyler Technologies

On a motion by Mr. Shea, seconded by Mr. Strate and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Rashlich, approved the Agreement between the County of Armstrong and Tyler Technologies (Veterans Affairs).

### Armstrong-Indiana-Clarion Drug and Alcohol Commission, Inc.

On a motion by Mr. Shea, seconded by Mr. Strate and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Schroeder, approved the Agreement between the County of Armstrong and Armstrong-Indiana-Clarion Drug and Alcohol Commission, Inc.

### Avanco/CAPS

On a motion by Mr. Shea, seconded by Mr. Strate and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the FY 2025-2026 Profile System Application Service Provider Agreements Addendums; CAPS Consulting Services Addendum and HIPAA Business Associate Agreement Addendum, between the County of Armstrong and Avanco/CAPS.

### Avanco/CAPS

On a motion by Mr. Shea, seconded by Mr. Strate and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the FY 2025-2026 AFCARS Upgrade and Maintenance Agreement between the County of Armstrong and Avanco/CAPS.

### Avanco/CAPS

On a motion by Mr. Shea, seconded by Mr. Strate and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the CAPS Agreement between the County of Armstrong and Avanco/CAPS.

### Avanco/CAPS

On a motion by Mr. Shea, seconded by Mr. Strate and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. McClure, approved the FY 2025-2026 Professional Service Agreements between the County of Armstrong and the following providers:

- James A. Favero, Esquire – CYF Solicitor
- Tyler S. Heller, Esquire – CYF Assistant Solicitor
- Paula LaStrapes, Esquire – Guardian Ad Litem
- Eric Bernstein, Psy.D. – Butler, PA
- Alternative Community Engagement Solutions, LLC – Greensburg, PA
- HAVIN, Inc. – Kay's Cottage – Kittanning, PA
- Chris Evans, Constable – Kittanning, PA
- CSI Corporate Security Investigations – Monaca, PA
- John Neyman, MA Th.D., BCPC – Sarver, PA

On a motion by Mr. Shea, seconded by Mr. Strate and carried FY 2025-2026 Placement Provider Purchase of Service Agreement between the County of Armstrong and the following providers:

- Jefferson County Juvenile Detention Center – Steubenville, OH
- Alternative Living Solutions - Greensburg, OH

- Merakey – Harrisburg, PA
- Crossroads Group Home & Services, Inc. – Farrell, PA
- Central Counties Youth Center – Bellefonte, PA

**POLICIES**

On a motion by Mr. Shea, seconded by Mr. Strate and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Campbell, adopted the County of Armstrong Safety Manual.

**APPOINTMENTS**

Career T.R.A.C.K, Inc.

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners approved the reappointment of Mr. Ron Mailki, Owner of Mailki Mechanical Manufacturing, 553 Freeport Road, Freeport, PA 16229, to serve on the Career T.R.A.C.K. Board of Directors for a term commencing on July 1, 2025, and expiring on June 30, 2027.

Tri-County Workforce Development Board

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners, approved the appointment of Mr. Rob Landowski, President & CEO, Lanco Electric, Inc., 300 Canal Street, Leechburg, PA 15656, to serve on the Tri-County Workforce Development Board for a term commencing on June 19, 2025, and expiring on September 30, 2028.

**ANNOUNCEMENTS**

None

**OTHER BUSINESS**

Emergency Declaration – Armstrong County Jail

On a motion by Mr. Shea, seconded by Mr. Strate, and carried unanimously, the Board of Commissioners, based on the recommendation of the Prison Board, approved and Emergency Disaster Declaration.

**PUBLIC COMMENT**

None

**ADJOURNMENT**

There being no further business, it was moved by Mr. Shea, seconded by Mr. Strate, and carried unanimously; the Commissioners adjourned the Board of Commissioners’ Meeting at 9:26 a.m. The next Board of Commissioners’ Meeting will be held July 17, 2025, at 9:00 a.m.

ATTEST:

ARMSTRONG COUNTY  
BOARD OF COMMISSIONERS

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Karen M. Notto, Chief Clerk

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Pat Fabian, Secretary