

BOARD OF COMMISSIONERS' MEETING
Thursday, November 6, 2025



THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' MEETING WAS CALLED TO ORDER ON NOVEMBER 6, 2025, AT 9:00 A.M. IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner John W. Strate, Commissioner Anthony G. Shea, Commissioner Pat Fabian, Karen Notto – Chief Clerk, Tim Miller – County Solicitor, Holly Laird – District Manager Armstrong Conservation District, Darin Alviano – Executive Director Planning/Economic Development, Lisa Shaffer – Executive Director Area Agency on Aging, Gary Montebell – Director Belmont Complex, Jason McClafferty – Director Information Technology, Rich Farah – Director Tax Revenue, Jorn Jensen – Resident, Regina Liermann – Resident, Amy Wagner – Wagner Mediation, A.J. Panian – Leader Times, Josh Walzak – Leader Vindicator

AGENDA AMENDMENTS

No Agenda Amendments needed

EXECUTIVE SESSION

No Executive Session needed

PUBLIC COMMENT

Mr. Jorn Jensen submitted a Participation Form. He asked what the County pays to the Tax Collectors.

MEETING REPORT

Commissioners' Meeting Minutes

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the minutes for the October 16, 2025, Commissioners' Meeting were approved.

FINANCE REPORT

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of October 21, 2025, in the amount of \$514.00.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of October 28, 2025, in the amount of \$1,856.6.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of November 4, 2025, in the amount of \$2,879.00.

Financial Transactions for October 2025

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, acknowledged the financial transactions for October 2025.

PERSONNEL REPORT

Personnel Transactions for November 6, 2025

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, approved the Personnel Transactions for November 6, 2025.

AGREEMENTS AND CONTRACTS

FirstNet AT&T

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. McClafferty, acknowledged the agreement between the County of Armstrong and FirstNet AT&T.

Pennsylvania Interscholastic Hockey League (PIHL)

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Montebell, approved the Agreement between the County of Armstrong and Pennsylvania Interscholastic Hockey League (PIHL).

Zelenkofske Axelroad LLC

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, approved the Contract Extension between the County of Armstrong and Zelenkofske Axelroad LLC.

Southwestern Pennsylvania Corporation (SPC)

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Alviano, approved the Agreement between the County of Armstrong and Southwestern Pennsylvania Corporation (SPC).

Apollo Hose Company #3

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Shaffer, approved the Lease Agreement between the County of Armstrong and Apollo Hose Company #3.

POLICIES

Information Technology Security Policy and Procedures Manual

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. McClafferty, adopted the Information Technology Security Policy and Procedures.

Armstrong County Computer Usage and E-mail Policy

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. McClafferty, adopted the Armstrong County Computer Usage and E-mail Policy.

Armstrong County Password Management Policy

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. McClafferty, adopted the Armstrong County Password Management Policy.

APPOINTMENTS

Housing Authority of Armstrong County

On a motion by Mr. Shea, seconded by Mr. Fabian, for discussion, to reappoint Mr. Larry Ondrizek to a five-year term to serve on the Housing Authority Board of Armstrong County. Mr. Fabian asked to amend the term of the reappointment to one year. After discussion, Mr. Shea amended his motion, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners reappointed Mr. Larry Ondrizek, 3144 Sportsmen Road, Apollo, PA 15613, to serve on the Housing Authority Board of Armstrong County for a one-year term, to expire on February 1, 2027. Mr. Fabian stated that he would like the Board of Commissioners to receive regular updates from the Housing Authority Board of Armstrong County.

Armstrong Conservation District Directors

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Laird, approved the reappointment of Mr. Michael Daquilante, 152 Plumcreek Road, Shelocta, PA 15774, to the Armstrong Conservation District Directors, (Public Director) for a four-year term commencing on January 1, 2026, and expiring on December 31, 2029.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Laird, approved the reappointment of Mr. John Strate, 450 E Market Street, Kittanning, PA 16201, to the Armstrong Conservation District Directors, (Commissioner Director) for a one-year term commencing on January 1, 2026, and expiring on December 31, 2026.

ANNOUNCEMENTS

Mr. Fabian commented on the current State Budget Impasse, and County departments have reduced spending on purchases and travel.

OTHER BUSINESS

No other business was brought forward

EXECUTIVE SESSION

No Executive Session needed

PUBLIC COMMENT

Jorn Jensen spoke on his submitted Participation Request, asking the Commissioners to consider eliminating the tax collectors in the County, and turn the collection of taxes over to the Treasurer’s Office, adding a full-time position to that office, and hire others to help when needed. Mr. Fabian stated that he liked the idea, but that can only be done by the State Legislators and he should take his message to them. Mr. Jensen was not aware of that, and will talk with Senator Pittman.

Regina Liermann submitted a Participation Request with questions about item 10d, Agreement with Southwestern Pennsylvania Commission. Mr. Alviano and the Board of Commissioners addressed her concerns explaining how important entering into this Agreement is for Armstrong County.

ADJOURNMENT

There being no further business, it was moved by Mr. Shea, seconded by Mr. Fabian, and carried unanimously; the Commissioners adjourned the Board of Commissioners’ Meeting at 9:35 a.m. The next Board of Commissioners’ Meeting will be held November 20, 2025, at 9:00 a.m.

ATTEST:

ARMSTRONG COUNTY
BOARD OF COMMISSIONERS

Karen M. Notto, Chief Clerk

Pat Fabian, Secretary