

**BOARD OF COMMISSIONERS' MEETING**  
**Thursday, February 5, 2026**



THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' MEETING WAS CALLED TO ORDER ON THURSDAY, FEBRUARY 5, 2026, AT 9:00 A.M. IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner John W. Strate, Commissioner Anthony G. Shea, Commissioner Pat Fabian, Karen Notto – Chief Clerk, Kathy Heilman – Deputy Executive Director Planning and Development, Allie Pence – Program Manager Planning and Development, Rich Farah – Director Tax Revenue, Tammy Calderone – Administrator Armstrong-Indiana BDHP, Lisa Shaffer – Executive Director Area Agency on Aging, Chad Gradwell – 911 Coordinator, Gary Montebell – Director Belmont Complex, Tammie Gaff – Controller, Melissa Hirtz – Tax Claim Supervisor, Regina Liermann – County Resident, Dennis Phillips – Leader Times, Josh Walzak – Leader Vindicator

**AGENDA AMENDMENTS**

No Agenda Amendments needed

**EXECUTIVE SESSION**

County Solicitor Tim Miller recommended Executive Session.

*Mr. Shea motioned and seconded by Mr. Fabian, to go into Executive Session at 9:02 AM.*

*Mr. Shea motioned and seconded by Mr. Fabian to end Executive Session at 9:11 AM.*

*No action taken*

**PUBLIC COMMENT**

None

**MEETING REPORT**

**Commissioners' Meeting Minutes**

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the minutes for the January 15, 2026, Commissioners' Meeting were approved.

**FINANCE REPORT**

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of January 20, 2026, in the amount of \$110,069.80.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of January 27, 2026, in the amount of \$12,013.93.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Notto, acknowledged the purchase orders for the week of February 3, 2026, in the amount of \$36,646.40.

Financial Transactions for January 2026

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, acknowledged the financial transactions for January 2026.

**PERSONNEL REPORT**

Personnel Transactions for February 5, 2026

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, approved the Personnel Transactions for February 5, 2026.

**PROCLAMATIONS**

Proclamation 2026-01

Mr. Fabian read the Proclamation.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, adopted Proclamation #2026-01 Recognizing Gene Burns – 50 Years of Service to Kiski Valley Water Pollution Authority.

**RESOLUTIONS**

Resolution 2026-04

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners adopted Resolution #2026-04 – 2025 Competitive Community Development Block Grant Funds – Ford City Borough.

Resolution 2026-05

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners adopted Resolution #2026-05 – Certifying Provision of Local Match for State Operating Financial Assistance – Mid-County Transit Authority d/b/a Town and Country Transit.

**BID OPENING**

Commissioners – 2014 Chevrolet Tahoe

Ms. Gaff opened the following bids:

<b>Name</b>	<b>Bid Amount</b>
Charles Bracken	\$1,000.00
Gloria Carney	\$1,600.00
Kristina Peters	\$2,108.00

*Bid Opening Cont'd*

Court Administration – Stenographic Writer

Ms. Gaff opened bids

<b>Name</b>	<b>Bid Amount</b>
Joyce Baney	\$501.00
Gloria Carney	\$30.00

Area Agency on Aging – Pool Table

Ms. Gaff opened bids

<b>Name</b>	<b>Bid Amount</b>
Jennifer Anderson	\$159.00
Charles Bracken	\$250.00

**Bid Award**

Commissioners – 2014 Chevrolet Tahoe

On a motion by Mr. Fabian, seconded by Mr. Shea, and carried unanimously, the Board of Commissioners, awarded the 2014 Chevrolet Tahoe to Kristina Peters with the highest bid of \$2,108.00.

Court Administration – Stenographic Writer

On a motion by Mr. Fabian, seconded by Mr. Shea, and carried unanimously, the Board of Commissioners, awarded the Stenographic Writer to Joyce Baney with the highest bid of \$501.00.

Area Agency on Aging – Pool Table

On a motion by Mr. Fabian, seconded by Mr. Shea, and carried unanimously, the Board of Commissioners, awarded the Pool Table to Charles Bracken with the highest bid of \$250.00.

**AGREEMENTS AND CONTRACTS**

Commonwealth of Pennsylvania Acting through PEMA

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Gradwell, acknowledged the agreement between the County of Armstrong and Commonwealth of Pennsylvania acting through Pennsylvania Emergency Management Agency.

Valley Plumbing & Heating, Inc.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, at the recommendation of Mr. Gradwell, approved the Agreement between the County of Armstrong and Valley Plumbing & Heating.

#### Regroup Mass Notification

It was moved by Mr. Shea and seconded by Mr. Fabian, to table the Agreement between the County of Armstrong and Regroup Mass Notification, on the recommendation of County Solicitor Timothy Miller. No action taken.

#### Property Agreement

It was moved by Mr. Shea and seconded by Mr. Fabian, to table the Property Agreement with the County of Armstrong, on the recommendation of County Solicitor Timothy Miller. No action taken.

#### Armstrong-Indiana BDHP and Department of Human Services

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Calderone, approved the Agreement between the County of Armstrong, Armstrong-Indiana BDHP and Department of Human Services.

#### Charlton Law

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Farah, approved the Agreement between the County of Armstrong and Charlton Law.

#### BeHome Partners Inc.

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Shaffer, approved the Agreement between the County of Armstrong and BeHome Partners Inc., formerly Visiting Nurses Association of Butler County.

#### Law Offices of Preston T. Younkins

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Shaffer, approved the Agreement between the County of Armstrong and Law Offices of Preston Younkins.

#### Steiner Sacco Law, LLC

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Shaffer, approved the Agreement between the County of Armstrong and Steiner Sacco Law, LLC.

#### Steel City Nosework

On a motion by Mr. Shea, seconded by Mr. Fabian, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Montebell, approved the Agreement between the County of Armstrong and Steel City Nosework.

## **ANNOUNCEMENTS**

- Mr. Fabian read a letter of interest to announce the search for individuals interested in serving on a Delinquent Tax Review Committee.
- County Solicitor Tim Miller provided information about a water line break/freeze at the County Jail which resulted in the Board of Commissioners to approve certain decisions for emergency maintenance/repairs outside the bid process; actions allowable under County Code.

## **OTHER BUSINESS**

No other business was brought forward

## **EXECUTIVE SESSION**

No Executive Session needed

## **PUBLIC COMMENT**

Regina Liermann submitted a Salary Board Request Form for Public Participation related to a motion approved during the last Salary Board Meeting for a full-time Community Funding and Program Manager position created for the Office of Planning and Development. The Board of Commissioners addressed her concerns providing explanation for creating the new position.

Regina Liermann asked what the increase was for the Agreement with Valley Plumbing & Heating under item 18.b; Mr. Gradwell answered stating minimal, adding there has not been an increase for several years. Ms. Liermann also asked who would take care of cleanup for the dog event Agreement by Steel City Nosework under item 18.j; Mr. Montebell responded that Steel City Nosework personnel take care of clean-up.

## **ADJOURNMENT**

There being no further business, it was moved by Mr. Shea, seconded by Mr. Fabian, and carried unanimously; the Commissioners adjourned the Board of Commissioners' Meeting at 9:42 a.m. The next Board of Commissioners' Meeting will be held Thursday, February 19, 2026, at 9:00 a.m.

ATTEST:

ARMSTRONG COUNTY  
BOARD OF COMMISSIONERS

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Karen M. Notto, Chief Clerk

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Pat Fabian, Secretary