



Prison Board
Anthony Shea, President
Katie Charlton, Vice President
Tammie Gaff, Secretary
Pat Fabian
John Strate
Chase McClister
Frank Pitzer

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County Jail
COUNTY OF ARMSTRONG

May 14, 2026

ARMSTRONG COUNTY PRISON BOARD

A meeting of the Armstrong County Prison Board was called to order on Thursday, May 14th, 2026 at 8:36am. Meeting held in the Jail's conference room.

Members Present: Commissioner Shea, Commissioner Strate, Commissioner Fabian, District Attorney Charlton, Controller Gaff

Others Present: Warden Hicks, Solicitor Miller (via phone), Deputy Warden Matt Prazenica (Jail)

Absent: Judge McClister, Sheriff Pitzer

Guests: Kieran Woynicz (Leader Times), Robert (Bo) Valli (Ground Water)

Commissioner Shea announced that this meeting was being recorded.

APPROVAL OF APRIL 8th, 2026 MINUTES

On a motion by District Attorney Charlton, seconded by Controller Gaff and carried unanimously; the Prison Board minutes for April 8th, 2026 were approved.

APPROVAL OF APRIL 2026 FINANCIAL REPORT

On a motion by District Attorney Charlton, seconded by Controller Gaff and carried unanimously; the financial report for April 2026 was approved.

WARDEN'S REPORT

The Warden's Report was presented by Warden Hicks.

On a motion by District Attorney Charlton, seconded by Commissioner Strate and carried unanimously; the Warden's report for April 2026 was approved.

OLD BUSINESS

1. **Siren tested on May 14th, 2026**
2. **Maintenance Sub-Committee - Update** – Commissioner Strate stated there was no update.
3. **Inmate Fans** – Warden Hicks stated that all of the inmate fans purchased have been paid off by 380 total fan rentals by the inmates. Hicks stated that that money has been put back into the IRF and any money collected now is profit.
4. **Diesel Tank Clean-Up – CEC – Bo update** – Robert (Bo) Valli stated that the most recent testing that they have done resulted in two findings.
 - The diesel seems to be stuck in the pea gravel that is around the tank. However, the water that is under that diesel is drinkable but it still needs to be removed.
 - The indoor air vapor pin testing was good when tested in different areas of the Jail. There is no indoor air concern.Bo stated the Board needs to make some decisions on which way to proceed after a couple different ways were done to remove the remaining diesel but it wasn't as positive as hoped. Bo gave a couple suggestions for the Board to consider and the Board will take a look at those and decide on which way to proceed.

NEW BUSINESS

1. **Staff Trainings** - Warden Hicks stated that CPR training was completed. Hicks stated that two officers are currently at the Indiana County D.O.C. training. Hicks stated that she has completed the J-TAC training for Central Booking. Hicks also stated that fire drill, hospital/transport training is scheduled for next month.
2. **Prison Board Solicitor – Invoice** – Warden Hicks stated there were two invoices totaling \$2,400.00.

On a motion by Controller Gaff, seconded by Commissioner Fabian and carried unanimously; to approve the two Solicitor's invoices totaling \$2,400.00.
3. **State Inspection** – Warden Hicks stated the inspection went very well. Hicks stated the inspectors found two minor issues that needed attention. Hicks has already taken measures to correct these. Hicks also recognized all staff and inmates for their over and above efforts in preparing for this inspection.

EXECUTIVE SESSION

None

PUBLIC COMMENT

None

ADJOURNMENT

There being no further business, it was motioned by Commissioner Strate, seconded by Controller Gaff and carried unanimously; to adjourn at 9:23am.

The next Armstrong County Prison Board meeting will be held on June 11h, 2026 at 8:30am in the Jail's conference room.

ARMSTRONG COUNTY PRISON BOARD



Controller Gaff, Secretary