

**MINUTES OF THE SALARY BOARD MEETING HELD ON  
Thursday, December 18, 2025**



The Armstrong County Salary Board Meeting was called to order by Commissioner John W. Strate at 10:00 a.m. in the Commissioners' Conference Room.

Roll Call:

Commissioner Strate Present  
Commissioner Shea Present  
Commissioner Fabian Present  
Controller Gaff Present

Also present: Chief Clerk Karen Notto, Human Resource Manager Audrey Campbell, 911 Coordinator Chad Gradwell, Magistrate Judge Gary DeComo, District Attorney Katie Charlton, County Solicitor Tim Miller, Dennis Miller – Leader Times

The Board recited the PLEDGE OF ALLEGIANCE to the Flag

**AGENDA AMENDMENTS**

No Agenda Amendments needed

**EXECUTIVE SESSION**

No Executive Session needed

There were no comments from visitors in attendance on agenda items.

It was moved by Mr. Fabian and seconded by Mr. Shea, to approve the minutes from the Salary Board Meeting held on December 4, 2025. Motion carried unanimously.

**DISTRICT COURT 33-3-01 – Gary DeComo / President Judge James Panchik**

**PAF 15017** was moved by Judge DeComo and seconded by Mr. Shea, to recreate a full-time Magisterial District Court Clerk position at Non-Supervisory Pay Grade 12 (\$13.06 to \$17.04 per hour) effective December 18, 2025. (Voluntary resignation/retirement on PAF 15016) Motion carried unanimously.

**DISTRICT ATTORNEY – Kathleen Charlton**

**PAF 15028** was moved by Ms. Charlton and seconded by Mr. Fabian, to approve a salary adjustment for full-time Victim/Witness Coordinator Pearl Rawson from \$20.19 per hour to \$24.00 per hour effective December 18, 2025. Grant funding is available for this position through a PCCD Grant. Salary adjustment will be effective on January 1, 2026 and will be contingent on receipt of the Award letter. Should grant funding no longer be available, salary adjustments will be made based on pre-grant wages. Motion carried unanimously.

**BELMONT – Gary Montebell**

**PAF 15027** was moved by Mr. Fabian and seconded by Ms. Gaff, to approve a salary adjustment for seasonal casual part-time Belmont Workers per the attached list from \$8.01 per hour (Step A) to \$8.25 per hour (Step B) effective December 18, 2025. Motion carried unanimously.

**PAF 15029** was moved by Mr. Shea and seconded by Ms. Gaff, to approve a salary adjustment for full-time Maintenance Worker III Collyn Adams from \$11.86 per hour to \$15.49 per hour effective December 18, 2025. Salary adjustment to be retro to December 8, 2025. Motion carried unanimously.

**E- 911 – Chad Gradwell**

**PAF 15034** was moved by Mr. Shea and seconded by Ms. Gaff, to recreate a full-time Dispatcher position at \$23.00 per hour effective December 18, 2025. (Voluntary resignation on PAF 14867) Motion carried unanimously.

**PAF 15035** was moved by Mr. Fabian and seconded by Mr. Shea, to approve the reassignment of Chad Evans from casual part-time Dispatcher Trainee at \$20.00 per hour to full-time 911 Dispatcher at \$23.00 per hour effective December 18, 2025, due to successful completion of the training and extended training. (Created on PAF 15032) Reassignment will be effective November 1, 2025. Motion carried unanimously.

**OTHER BUSINESS**

*NONE*

**SALARY BOARD COMMENTS**

*NONE*

**COMMENTS FROM VISITORS**

*NONE*

**AGENDA AMENDMENTS**

*No Agenda Amendments needed*

**EXECUTIVE SESSION**

*No Executive Session needed*

**ADJOURNMENT**

There being no further business, it was moved by Mr. Fabian and seconded by Mr. Shea, that the meeting be adjourned. Motion carried unanimously. Commissioner Strate declared the meeting adjourned at 10:08 a.m.

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Tammie Gaff  
Armstrong County Controller

Attest: \_\_\_\_\_  
Karen Notto, Chief Clerk  
Armstrong County Board of Commissioners