

**BOARD OF COMMISSIONERS' MEETING**  
**November 19, 2020**



THE ARMSTRONG COUNTY BOARD OF COMMISSIONERS' MEETING WAS CALLED TO ORDER ON THURSDAY, NOVEMBER 19, 2020, AT 9:00 AM IN THE COMMISSIONERS' CONFERENCE ROOM WITH THE FOLLOWING IN ATTENDANCE:

Commissioner Jason Renshaw, Commissioner Pat Fabian, Aaron Poole – Chief Administrator, Karen Kintz – Assistant Chief Administrator, Myra Miller – Controller, Darin Alviano – Executive Director Planning and Development, Carmen Johnson – Assistant Director Planning and Development, Brigid Beatty – Program Manager Planning and Development, Carly Hileman – Fiscal Officer Children, Youth, and Family Services, Nicholas Vercilla – Leader Times, Josh Walzak – Leader Vindicator,

Commissioner Renshaw announced that Nicholas Vercilla, Leader Times was recording the meeting.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES / REPORTS**

**Commissioners' Meeting Minutes**

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the minutes for the November 4, 2020, Commissioners' Meeting were approved.

**FINANCE REPORT**

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of November 10, 2020, in the amount of \$6,275.42.

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Kintz, acknowledged the purchase orders for the week of November 17, 2020, in the amount of \$1,237.11.

### Presentation of the Preliminary Budget for Public Inspection

Mr. Poole presented the 2021 Preliminary Budget and described the process of meeting with Department Heads. He highlighted some points of interest. He added that property taxes will not increase for the fifth consecutive year. Mr. Poole stated that the preliminary budget will be available for review in the Commissioners' Office.

### **PERSONNEL REPORT**

#### Personnel Transactions for November 19, 2020

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Personnel Transactions for November 19, 2020.

### **AGREEMENTS AND CONTRACTS**

#### Armstrong County Industrial Development Authority

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Pictometry User Agreement between the County of Armstrong and the Armstrong County Industrial Development Authority.

#### County of Franklin

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Memorandum of Understanding between the County of Armstrong and the County of Franklin

#### Ford City Borough – Townships of Cadogan, Madison, South Buffalo, and East Franklin

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Poole, approved the Memorandum of Understanding between the County of Armstrong and Ford City Borough, Cadogan, Madison, South Buffalo, and East Franklin Townships.

#### TeleCommunication Systems, Inc. (Comtech)

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Mr. Mollick, acknowledged the Agreement between the County of Armstrong and TeleCommunication Systems, Inc. (Comtech).

### Holbein Inc.

On a motion by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Johnson, approved the Change Orders for Holbein Inc. – Quay Street and Milo Way Reconstruction Projects.

### Redevelopment Authority of Armstrong County – Kittanning Borough – Armstrong School District

On a motion by Mr. Fabian, and seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Beatty, approved the Intergovernmental Cooperation Agreement/MOU between the County of Armstrong and the Redevelopment Authority of Armstrong County, Kittanning Borough, and the Armstrong School District.

### FY 2020-2021 Placement Provider Purchase of Service Agreements

On a motion by Mr. Fabian, and seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Hileman, approved the FY 2020-2021 Placement Provider Purchase of Service Agreements with the following:

- Adelphoi Village – Latrobe, PA
- Bair Foundation – York, PA
- George Jr. Republic – Grove City, PA
- Taylor Diversion Programs, Inc. – Tionesta, PA
- Valley Community Services – Mt. Pleasant, PA

### **CONTRACT AWARD**

#### Glenn Street Reconstruction Project

On a motion by Mr. Fabian, and seconded by Mr. Renshaw, and carried unanimously, the Board of Commissioners, based on the recommendation of Ms. Johnson, approved the Contract Award to Senate Engineering Company of Pittsburgh, PA in an amount not to exceed \$10,885.00 – Glenn Street Reconstruction Project.

### **ANNOUNCEMENTS**

Mr. Fabian announced 12 Municipalities have submitted applications for CARES Act Funding. Applications currently being reviewed.

Mr. Fabian commented that due to the abundance of Right to Know Requests which have been received requesting County employee cell phone records and information relating to CARES Act funding previously distributed to small businesses of Armstrong County, the Board of Commissioners will have discussion with the County Solicitor as to whether this information can be posted for public review to reduce the number of Right to Know Requests.

### **OTHER BUSINESS**

None

**PUBLIC COMMENT**

Ms. Miller asked Ms. Hileman which Providers increased their rates.

Ms. Miller asked about future opportunities to recycle green glass.

**ADJOURNMENT**

There being no further business, it was moved by Mr. Fabian, seconded by Mr. Renshaw, and carried unanimously, the Commissioners adjourned the Board of Commissioners' Meeting at 9:32 a.m. The next Board of Commissioners' Meeting will be held Thursday, December 17, 2020, at 9:00 a.m.

ATTEST:

ARMSTRONG COUNTY  
BOARD OF COMMISSIONERS

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Aaron S. Poole, Chief Administrator

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Pat Fabian, Secretary